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www.ehscompliance.com

Position Title: Senior EHS Consultant
Reports to: VP of Operations
FLSA Status: Exempt
Salary Range: \$85K - \$120K
Benefits: Current H&A Benefit Package

POSITION SUMMARY:

Hellman & Associates (H&A) is a vibrant EHS consulting company located in Wheat Ridge, Colorado. H&A is an OSHA VPP Star site for mobile workforce committed to the highest workplace safety standards. Consultants provide safety and health support to our clients in a number of technical areas and through our proven, outsourced, ASSUREDCompliance service. H&A consultants have a reputation as people with integrity and conscientious work ethics creating partnerships for a safer workplace.

ESSENTIAL FUNCTIONS:

These functions are competently applied to H&A clientele in diverse industry settings but primarily in the manufacturing, construction, and service industries:

- Manage ASSUREDCompliance client commitments fully with little to no oversight
- Provide technical input to company product deliverables when requested through technical training and/or process improvements
- Perform peer review of reports and other client deliverables (except IH to be reviewed by CIH when feasible)
- Act as project lead on complex projects involving several consultants
- Serve as subject matter expert resource to staff on various technical topics
- Develop and improve internal processes and report templates
- Provide EHS subject training to other consultants as needed
- Perform thorough Compliance Action Assessments
- Provide OSHA compliance inspection support including attending informal conferences
- Be familiar with several other consultant's clients to serve as a backup when necessary
- Support company talent acquisitions
- Provide on-call support to client emergency requests, based on schedule/availability
- Use the company Assured Compliance Software (ACS) to proactively manage and close client EHS tasks, actions and compliance obligations

MINIMUM QUALIFICATIONS:

Knowledge, Skill and Ability:

- Proven experience as a leader in safety
- Solid understanding of legal EHS guidelines
- Subject matter expert in several EHS topics
- Strong writing skills and ability in producing reports and developing relevant policies

- Good knowledge of data analysis and risk assessment
- Excellent organizational and motivational skills
- Outstanding attention to detail and observation ability
- Exceptional communication and interpersonal abilities
- Organizational skills to allow the ability to work on multiple projects concurrently
- Willing to work night shifts and/or weekend shift periodically
- Willing to travel periodically
- Familiarity with MS, Excel, Word, Google Apps and Hubspot
- Work collaboratively with H&A team
- Maintain confidentiality of all work information

EDUCATION OR FORMAL TRAINING:

BS in Industrial Safety/Hygiene or related field

EXPERIENCE:

Six to twelve years in a health and/or safety position conducting field work requiring OSHA/EPA/ /FMCSA/PHMSA Standards knowledge.

CERTIFICATES/LICENSES:

Certification of one or more of the following preferred:

- Certified Safety Professional
- CHST
- Certified Industrial Hygienist
- Certified Hazardous Materials Manager

WORKING CONDITIONS:

Material and Equipment involved:

- Standard office equipment
- Industrial hygiene instrumentation
- Expectation for all employees to adhere to policies outlined in the H&A Employee Handbook
- Attention to safety as described in H&A Health & Safety Management System

NOTE: This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with the job.

Contact hr@ehscompliance.com